

Hapton Parish Council

Prepared by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (Clerk/RFO etc)

Approved by: \_\_\_\_\_

Date: \_\_\_\_\_

Name and Role (RFO/Chair of Finance etc)

|          |   |  |                  |
|----------|---|--|------------------|
|          | <b>Bank Reconciliation at 10/03/2025</b>            |  |                  |
|          | Cash in Hand 01/04/2024                             |  | 42,267.49        |
|          | <b>ADD</b><br>Receipts 01/04/2024 - 10/03/2025      |  | 84,994.81        |
|          |   |  | 127,262.30       |
|          | <b>SUBTRACT</b><br>Payments 01/04/2024 - 10/03/2025 |  | 106,754.14       |
| <b>A</b> | <b>Cash in Hand 10/03/2025</b><br>(per Cash Book)   |  | <b>20,508.16</b> |
|          | Cash in hand per Bank Statements                    |  |                  |
|          | Petty Cash 10/03/2025 0.00                          |  |                  |
|          | Environmental 10/03/2025 4,296.00                   |  |                  |
|          | Fundraising 10/03/2025 2,369.65                     |  |                  |
|          | Expenses 10/03/2025 13,842.51                       |  |                  |
|          |   |  | <b>20,508.16</b> |
|          | Less unrepresented payments                         |  |                  |
|          |   |  | 20,508.16        |
|          | Plus unrepresented receipts                         |  |                  |
| <b>B</b> | <b>Adjusted Bank Balance</b>                        |  | <b>20,508.16</b> |
|          | <b>A = B Checks out OK</b>                          |  |                  |