



Hapton Parish Council Meeting

Monday, 21st May 2024

Present: Councillor Birbeck (in the Chair) and Councillors Downham, Fowke Lakeland, Owen and Young.

Others: Steve Watson (Clerk), Borough Councillor Jamie McGowan and 1 resident.

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed Councillors.

24/25/009	Apology for absence and reasons given.		
	Apologies for absence were submitted by Councillor Differ who was away. County Councillor Alan Hosker and Borough Councillor Joanne Broughton also sent apologies.		
	RESOLVED: That the apologies for absence and reasons given were accepted.		
24/25/010	Declarations of Disclosable Pecuniary Interest / Code of Conduct.		
	Councillors Carol Downham and Shirley Young declared an interest in their allotments.		
24/25/011	The meeting would be adjourned for Public Participation.		
	RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
	Public questions were covered earlier.		

There was no Police Report		
There was County Council Report		
<p>Borough Councillor Jamie McGowan reported that the LEF Grant money had been requested as well as the Borough Council Grant. Pump Track bins will be chased and benches around the Pump Track were suggested and a quote will be provided. The Official Opening will be on 6th July. Burnley Council have agreed to maintain the track. There have been some missed bins recently which will be collected and there has been a big meeting at Hapton Inn regarding off-road bikers using Hameldon with talks of cameras and larger signs.</p> <p>The Wicks website is up and running.</p> <p>There are a number of issues at the bottom of Schoolhouse Fold and the village has been having Royal Mail delivery issues. The Gleeson site is nearly complete and additional dog bins are being chased. A dirty backyard on Castle Street has been reported and it was noted how improved the Hapton Inn had become.</p> <p>Jamie provided a report from County Councillor Alan Hosker that the drain filled with gravel will be cleared, an adult play list from Hapton Football Club is needed and Lydgate bank of grass is getting cut, the drain is blocked.</p>		
24/25/012 The meeting was formally re-convened for business.		
RESOLVED: That the meeting would be reconvened.		
24/25/013 Minutes of the meeting held on the 8th April 2024.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 8th April 2025 are approved as a correct record.		
24/25/014 Matters Outstanding as listed.		
Cenotaph Railing Quotes – A further quote was provided.		
RESOLVED: That the quote from TCB is accepted.		
Chairs Windfarm Bid – The money has gone into the bank and will be ordered.		
24/25/015 Updates.		
There were no updates.		
24/25/016 Councillor Reports including reports from representatives of outside bodies.		
There were no reports.		
24/25/017 Lengthsman.		
The Lengthsman has returned to work. The Cenotaph clearing, grass by the allotments, trim trees and allotment fencing.		

24/25/018 Allotments.																																																		
There are no new applications, 5 haven't paid rent and will be chased and 1 tenant will receive a final letter.																																																		
24/25/019 Planning Applications.																																																		
Delegate responses to planning applications received with response date prior to the next meeting. There was 1 application.																																																		
HOU/2024/0209 Rebuild of former cottage to create two storey extension to side of Oak Tree cottage. AT: Oak Tree Cottage Castle Clough Hapton																																																		
There were no comments.																																																		
24/25/020 Finances.																																																		
The following invoices were tabled.																																																		
<div>Expenditure</div> <table><tr><td>Clerk's Salary – (Standing Order) Paid</td><td>£255.92</td><td>S/O Paid</td></tr><tr><td>Bank Charges</td><td>£7.00</td><td>Direct Debit</td></tr><tr><td>P3 VAT</td><td>£20.64</td><td>100845 Paid</td></tr><tr><td>Clark & Kent Contractors</td><td>£28,000.00</td><td>100846 Paid</td></tr><tr><td>Clark & Kent Contractors</td><td>£28,000.00</td><td>100847 Paid</td></tr><tr><td>Clark & Kent Contractors</td><td>£28,000.00</td><td>100848</td></tr><tr><td>HMRC</td><td>£79.56</td><td>100849</td></tr><tr><td>Clerk Pay Rise</td><td>£62.28</td><td>100850</td></tr><tr><td>Lengthsman</td><td>£575.00</td><td>100851</td></tr><tr><td>Stationery C Downham</td><td>£49.74</td><td>100852</td></tr></table> <div>Income</div> <table><tr><td>Burnley Borough Council Pump Track</td><td>£20,000</td></tr><tr><td>LEF Pump Track</td><td>£20,000</td></tr><tr><td>Allotment rents</td><td>£1,100</td></tr><tr><td>Bank Balances –</td><td></td></tr><tr><td>Fundraising Account</td><td>£12,369.65</td></tr><tr><td>Expenses Account</td><td>£65,670.71</td></tr><tr><td>Environmental Account</td><td>£4,311.00</td></tr><tr><td>TOTAL</td><td>£82,351.36</td></tr></table>			Clerk's Salary – (Standing Order) Paid	£255.92	S/O Paid	Bank Charges	£7.00	Direct Debit	P3 VAT	£20.64	100845 Paid	Clark & Kent Contractors	£28,000.00	100846 Paid	Clark & Kent Contractors	£28,000.00	100847 Paid	Clark & Kent Contractors	£28,000.00	100848	HMRC	£79.56	100849	Clerk Pay Rise	£62.28	100850	Lengthsman	£575.00	100851	Stationery C Downham	£49.74	100852	Burnley Borough Council Pump Track	£20,000	LEF Pump Track	£20,000	Allotment rents	£1,100	Bank Balances –		Fundraising Account	£12,369.65	Expenses Account	£65,670.71	Environmental Account	£4,311.00	TOTAL	£82,351.36		
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RESOLVED: That the above bills are paid and the bank balance, budget monitoring, bank reconciliation and payment and receipt lists are approved.																																																		
24/25/021 Clerk's Report including Correspondence.																																																		
The report was noted																																																		
24/25/022 Visual Audits.																																																		
The corner of the footpath at the Railway Pub is damaged and has been reported.																																																		
24/25/023 Pump Track. Subject already covered																																																		
24/25/024 Resolved that in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.																																																		

Resolved: That the Lengthsman Tender process will start and the updated tender document will be used again.		
24/25/025 Date of next meeting.		
Date of the next meeting Monday 10 th June 2024 at 7:00pm, in the Community Centre, Ruskin Grove.		