



Hapton Parish Council Meeting

Monday, 13th January 2025

Present: Councillor Birbeck (in the Chair) and Councillors Differ, Downham, Lakeland, Owen and Young.

Others: Steve Watson (Clerk), Elliott Atkinson (Lengthsman), County Councillor Alan Hosker, Borough Councillor Joanne Broughton and 2 residents.

Parish Council Agenda

Councillor Birbeck opened the meeting and welcomed Councillors.

24/25/104	Apology for absence and reasons given.		
	Apologies for absence were submitted by Councillor Hilary Fowke who was snowed in.		
24/25/105	Declarations of Disclosable Pecuniary Interest / Code of Conduct.		
	Councillors Carol Downham and Shirley Young declared an interest in their individual allotments.		
24/25/106	The meeting would be adjourned for Public Participation.		
	RESOLVED: That the meeting would be adjourned to welcome comments from members of the public.		
	It was asked why the Christmas Lights were left on during the day. This was due to the fact they are not on a timer and it would cost too much to switch them on and off daily. It was also suggested that the school lights should be on a timer.		
	There was no Police report.		

County Councillor Alan Hosker reported that the gully up Hameldon had been cleared by a resident, which was against health and safety. New equipment is due for the park. Pathway improvements are to be chased and the canal steps are to be repaired. There are still problems with motorbikes on the canal bank and a meeting has been arranged with the Canal Trust to look at installing a gate. There is a meeting next week with the Rural Police team regarding the bikes and enforcement will be provided 2 days a week. It was noted that vans park under the bridge to unload bikes. There are a couple of fly-tipping prosecutions going forward and it was agreed to put in a Windfarm application to fund a gate at the end of Carter Avenue. An application is also being submitted for the Luncheon Club and trees are growing into the road on Manchester Road. A new fence has been ordered for where the accident happened and bushes are being cut back around the Boatyard. 3 grit bins were agreed but only 1 has been provided and it was noted that a bin is needed by the bridge and where there are steps. A lamppost has been replaced on Victoria road.		
Councillor Hosker was thanked for his report.		
Councillor Joanne Broughton reported that paperwork was underway to adopt the red telephone box, there were currently no dates for the Manor House and The Bridge applications going to Development Committee. Dog fouling signs are needed up Hameldon Road, 2 more Wardens have been employed but they need intel to catch people. Clegg's shop is to be given notice to repair otherwise it will be compulsory purchased.		
Councillor Broughton was thanked for her report.		
There were no further reports.		
24/25/107 The meeting was formally re-convened for business.		
RESOLVED: That the meeting would be reconvened.		
As Elliott needed to Leave Lengthsman was brought forward on the agenda. Eco plugs have been ordered and the allotment fencing is to be done from Allotment Budget. The area around the Pump Track is to be thinned out.		
24/25/108 Minutes of the meeting held on the 11th November 2024.		
The minutes of the last meeting were submitted for approval as a correct record.		
RESOLVED: That the Minutes of the Parish Council meeting held on the 11th November 2024 are approved as a correct record.		
24/25/109 Matters Outstanding as listed.		
Jamie is to be chased for website access and the Cenotaph Railings application is to be chased. The fruit orchard project will be signed off next week.		
24/25/110 Updates.		
There were no further updates.		
24/25/111 Councillor Reports including reports from representatives of outside bodies.		
There were no reports.		

24/25/112 Lengthsman.		
This was covered earlier.		
24/25/113 Events		
The Summer Festival will be the 5 th July and marques are to be priced.		
24/25/114 Allotments.		
There is 1 vacant plot.		
24/25/115 Planning Applications.		
There were no outstanding applications.		
24/25/116 Finances.		
The following invoices were tabled.		
10.1 Expenditure Clerk's Salary – (Standing Order) Paid £255.92 S/O Paid Bank Charges £6.60 Direct Debit HMRC £96.08 100889 Clerk's Salary x 2 pay rise £137.12 100890 Elliott Atkinson £440.00 100891		
10.2 Income Burnley Borough Council £7,500.00 Bank Balances – Fundraising Account £12,369.65 Expenses Account £2,545.57 Environmental Account £8,078.17 TOTAL £24,758.82		
There was no Budget Monitoring or Bank reconciliation as the Excel spreadsheet had corrupted. It was agreed to purchase Scribe Accounts software.		
RESOLVED: That the above bills are paid and Scribe software is purchased.		
24/25/117 Clerk's Report including Correspondence.		
The report was noted.		
24/25/118 Visual Audits.		
There were no Visual Audits.		
Date of the next meeting Monday 10 th February 2025 at 7:00pm, in the Community Centre, Ruskin Grove.		