



Ref No.....

## Hapton Parish Council

### Allotment Application Form

#### YOUR CONTACT DETAILS

1 Name .....

2 Address .....

.....

..... Postcode .....

3 Telephone number (day).....(eve).....

4 E-mail address .....

#### I wish to apply for

A Garden Allotment (cultivation only)

YES/NO

#### Allotment Additional Conditions

I wish to be considered for the first available allotment YES/NO

I wish to be considered for a small allotment only YES/NO

I wish to be considered for a small allotment but would like a larger  
allotment at a later date YES/NO

I wish to apply for a specific allotment when it becomes available

Details of plot .....

.....

Reason for request (eg a family members plot you wish to take over at a  
later date) .....

.....

*Please note that you will have to be at the top of the waiting list to be  
offered a specific allotment, however none acceptance of other  
allotments will not alter your waiting list position.*

Do you agree that your name and address may be published by the Parish Council including on the Parish Website: YES/NO

If NO please provide a password that will be used in a unique reference number on the published waiting list .....

I undertake to abide by the rules governing the use of allotments as laid down by the Council - and, in particular, that sub-letting is not allowed, and that rents must be paid promptly when due. I also understand that written permission should be sought first from the Clerk before the erection of any structure or building.

I understand that allotments are allocated from the Council's waiting list in strict order of application except in very exceptional circumstances.

The Parish Council may deem none acceptance of a suitable plot according to this application as a genuine refusal and you may be moved back to the bottom of the waiting list.

I also understand and agree that it is my responsibility to inform the Clerk to the Council **in writing** of any change of address, and that failure to do so may result in my name being removed from the waiting list if I cannot be contacted at the latest address notified to the Clerk.

Signature ..... Date .....

Return this form to: Clerk to the Parish Council, 3 Micklehurst Crescent, Burnley, BB11 5JH