



Parish Councillors are summoned to attend a Hapton Parish Council meeting which will be held on Tuesday, 21st May 2024 at 7:00pm at the Community Centre, Ruskin Grove

All members of the public are invited to attend

**Hapton Parish Council Meeting
Tuesday 21st May 2024
At 7:00pm
PARISH COUNCIL MEETING AGENDA**

1. Apologies for Absence and Reasons given

2. Declarations of Disclosable Pecuniary Interest

- 2.1 Members are invited to declare any Disclosable Pecuniary Interests they may have in any matter identified for discussion at the meeting.

The meeting will be adjourned to welcome any comments from members of the public present.

- ***Public Questions***
- ***Police report if present***
 - ***PACT Priorities***
- ***County Council report if present***
- ***Borough Council report if present***

Formally reconvene the Parish Council meeting

3. Minutes of the last meeting held on Monday 8th April 2024

- 3.1 To approve, as a correct record the minutes of the last Parish Council meeting held on Monday, 8th April 2024.

4. Matters Outstanding from the minutes as listed:

- 4.1 Website Update – BC JMc
- 4.2 Cenotaph Railing
- 4.3 Nuisance Bike Signs – BC JMc

5. Updates – for information only

6. Councillors Reports – including reports from representatives of outside bodies for information only.

- 6.1 Community Centre Update

7. Lengthsman

- 7.1 Approval of Lengthsman Jobs for the month.

8. Allotments

- 8.1 Allocations Update
- 8.2 Waiting List
- 8.3 Maintenance
- 8.4 3 New Applications

9. Planning applications - To receive any planning applications

- 9.1 To receive applications.
 - 9.1.1 Delegate responses to planning applications received with response date prior to the next meeting
 - 9.1.2 **HOU/2024/0209** Rebuild of former cottage to create two storey extension to side of Oak Tree cottage. AT: Oak Tree Cottage Castle Clough Hapton

10. Financial report

10.1 Expenditure

10.1.1	Clerk's Salary – (Standing Order) Paid	£255.92	S/O Paid
10.1.2	Bank Charges	£7.00	Direct Debit
10.1.3	P3 VAT	£20.64	100845 Paid
10.1.4	Clark & Kent Contractors	£28,000.00	100846 Paid
10.1.5	Clark & Kent Contractors	£28,000.00	100847 Paid
10.1.6	Clark & Kent Contractors	£28,000.00	100848
10.1.7	HMRC	£79.56	100849
10.1.8	Clerk Pay Rise	£62.28	100850
10.1.9	Lengthsman	£575.00	100851
10.1.10	Stationery C Downham	£49.74	100852

10.2 Income

10.2.1	Burnley Borough Council Pump Track	£20,000
10.2.2	LEF Pump Track	£20,000
10.2.3	Allotment rents	£1,100

Bank Balances –	Fundraising Account	£12,369.65
	Expenses Account	£65,670.71
	Environmental Account	£4,311.00
	TOTAL	£82,351.36

- 10.3 Budget Monitoring Report and Bank Reconciliations
- 10.4 Payments and Receipts Lists
- 10.5 Annual Governance Statement
- 10.6 Annual Return

11. Clerk's Report including correspondence

12. Visual audits

13. Pump Track

- 13.1 Update

14. That in view of the sensitive and confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

- 14.1 Lengthsman Tender

15. Date of the next meeting Monday 10th June 2024, to follow the Annual Parish Meeting and Annual Parish Council Meeting at 7:00pm in the Community Centre Ruskin Grove.